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Office Memorandum • UNITED STATES GOVERNMENT

TO : Comptroller

DATE: 1 April 1957

FROM : Chief, Program Analysis Staff

SUBJECT: Delinquent Accounts - Advances to Projects
Outstanding Over 90 Days

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By:	029

1. At your request, PAS prepared a proposed memorandum for the signature of Col. White to be sent to the DD/P calling attention to the number of advances to projects outstanding over 90 days and the amount of money involved. By the time the memorandum was approved by the Colonel, sufficient time had elapsed to render questionable the proposed request. In view of the fact that Finance Division was scheduled to issue a subsequent report within a few days, we recommended that the memorandum be withheld until the receipt of the later report.

2. An analysis of the report "Status of Outstanding Advances" for the period ending 31 January indicates a substantial change since the previous report. In the DD/P Area as of 31 October 1956, [REDACTED] were outstanding over 90 days. While on 31 January 1957, the number of projects decreased to [REDACTED] while the amount involved increased to [REDACTED]

3. Of the [REDACTED] DD/P projects still reported as outstanding over 90 days, action by the DD/P has been completed or is in the process of being completed on [REDACTED] to [REDACTED] on which further action by DD/P could reasonably be expected. These [REDACTED] are in the following Area Divisions:

DIVISION	NO. OF PROJECTS	AMOUNT
IO	[REDACTED]	[REDACTED]
NEA	[REDACTED]	[REDACTED]
FE	[REDACTED]	[REDACTED]
WE	[REDACTED]	[REDACTED]

For an operation the size of DD/P, the number of projects and the amount involved is not sufficient to require the DD/S to issue a letter recommending that additional pressure be exerted to clear up these items. Under normal conditions, there will always be a few delinquent cases. The object is to keep them to a minimum. From my examination, I feel that Finance Division and DD/P are doing what they can to clear these items. Finance is on top of the situation and has consulted with the Areas involved on these cases. A letter to DD/P at this time would not help. It would only antagonize and accomplish no more than the use of the normal procedure for settling such advances.

4. A further examination of the report "Status of Outstanding Advances" under the heading "Advances to Employees", I note that in October 1956 107 cases (7%) amounting to \$97,092 (8%) were outstanding over 90 days where, as of 11 February 1957, 156 cases (11%) amounting to \$76,947 (7%) were still outstanding. When compared with the 21 November 1956 figure in the previous report, most areas show a slight increase. However, the DD/S Area showed an increase from 13 cases amounting to \$4,685 to 44 cases amounting to \$13,357. The organizational components showing the greatest increase in the number of delinquent accounts were:

	<u>21 November 1956</u>		<u>11 February 1957</u>	
<u>OFFICE</u>	<u>NO.</u>	<u>AMOUNT</u>	<u>NO.</u>	<u>AMOUNT</u>
Training	6	\$ 539.30	23	\$6,538.67
Commo	1	569.61	8	5,715.56
Logistics	-	-	3	249.99
Security	4	1,565.89	7	609.95

The Finance Division is making a concerted drive to get the offices to reduce materially these delinquent accounts.

5. Advances to Agents outstanding over 90 days show a reduction [REDACTED] (36%) on 21 November to [REDACTED] (38%) on 11 February 1957.

Progress is being made in reducing the amount outstanding over 90 days. However, because of the nature of these advances (operational activity), there will be a delinquency factor which cannot be entirely eliminated.

[REDACTED]

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